



## Charging and Remissions Policy

### Statement of Intent

The Governors are committed to a free and comprehensive education which ensures equality of access and opportunity to all pupils.

### General

1. No charge will be made in respect of admission to the school.
2. No charge will be made for activities which take place wholly or mainly during school hours, except in the case of individual music tuition.
3. No charge will be made for entering a pupil for any prescribed public examination for which the pupil has been prepared by the school.

### Voluntary Contributions

1. Parents may be asked for voluntary contributions and if an activity cannot proceed without the benefit of such contributions parents will be told at the outset.
2. Where an activity is counted as wholly during the school day, no child will be excluded because his/her parents are unwilling to pay a voluntary contribution.
3. Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided by the number of pupils willing to participate. The charge will not take into account the cost of staff already employed by the school.

### Games and Swimming

1. No charge will be made towards the transport costs of games and swimming which take place during the school day.

### School Journeys

1. The Governors hope that all Year 6 pupils will be able to take part in their School Journey and will make allowances in the budget for remitting costs to those parents whose child is entitled to receive The Pupil Premium Grant.

2. When a School Journey is arranged through a third party, e.g. an educational trip organisation or agent, parents will be liable for the cost of their child. All parents will be expected to pay for the board and lodgings element of the cost but those whose child is entitled to the Pupil Premium Grant may claim remittance of the remaining costs.

### School Property

1. The Governors reserve the right to charge parents if their child is found to be responsible for the wilful destruction of school property.

Draft	
Adopted	March 2016
Next Review	March 2017